



## **Regular Board Meeting**

Members Present: Derek Case, Lindsey Ellis, Andrea Spengler, Amy Drozdziel, Mervin Fry, Michelle Merritt.

Members Absent: Jamie Hebner,

Administration: John O'Connor, Kerrieann Pelletter, Dan Grande.

District Clerk Absent: Kristin Irwin

Others: Jim Knoop, Joel Anders, Anna Galafora.

### **Call to Order**

Amy Drozdziel called the meeting to order at 6:02 pm.

### **Pledge to the Flag**

### **Approval of Agenda**

Derek Case made the motion, seconded by Mervin Fry to approve the agenda.

All voted yes.

### **Public Comment**

Joel Anders  
Anna Galafora

### **Supervisory Reports**

- Dr. Charlie Galluzzo – Interim Elementary Principal
- Mr. Dan Grande – MS/HS Principal
- Mr. Jim Knoop – Buildings and Grounds
- Mr. Wesley Wright – Technology
- Mr. Scott Hazelton – Athletics
- Mrs. Sarah LoManto – Cafeteria
- Mr. Mike Gajewski-Transportation

### **Board Reports**

- President
  - Committee Meetings
    - Audit – April 26<sup>th</sup> at 4:30 pm – via Zoom  
(*Jamie, Lindsey, Derek*)



- Policy – April 28<sup>th</sup> at 10:00 am – via Zoom  
(*Jamie, Andrea, Merv*)
  - Budget Hearing – May 4, 2023 – 5:30 pm
  - Monthly Board Meeting – May 4, 2023 – 6:00 pm
  - CCSBA Honors Night – May 23, 2023 – Chautauqua Harbor Hotel
- Committee Reports
    - Staff Recognition
  - Superintendent

**Discussion Items** -none

**Old Business**-none

### **New Business Consent Agenda**

Recommendation from Superintendent to approve agenda items A.

Derek Case made the motion, seconded by Lindsey Ellis, upon recommendation from Superintendent to approve the Meeting Minutes.

#### A. Meeting Minutes

- 1) Approve the BOE Budget Workshop Meeting Minutes of March 9, 2023.
- 2) Approve the BOE Regular Meeting Minutes of March 9, 2023.
- 3) Approve the BOE Special Meeting Minutes of March 29, 2023.

All voted yes. Motion Carried

Recommendation from Superintendent to approve agenda items B.

Merv Fry made the motion, seconded by Derek Case, upon recommendation from Superintendent to approve the Financial Items.

#### B. Financial Items

- 1) Treasurer's Report for all funds- February 2023
- 2) Warrant Summary Report and Claims Auditor Report- March 2023
- 3) Extra-Curricular Reports-February 2023
- 4) Budget Transfers- March 2023

All voted yes. Motion Carried



Recommendation from Superintendent to approve agenda items C.

Michelle Merritt made the motion, seconded by Andrea Spengler, upon recommendation from Superintendent to approve the Personnel Items

C. Personnel

- 1) Approve Evan Gould as a student intern for the Technology Department.
- 2) Appoint Jessica Howes, who has successfully completed her 120 workday probationary period, as a permanent Floater Monitor Aide position effective March 12, 2023.
- 3) Appoint Alex Szymanski, who has successfully completed his 120 workday probationary period, as a permanent Floater Monitor Aide position effective March 12, 2023.
- 4) Appoint Collette Campese, who has successfully completed her 120 workday probationary period, as a permanent Floater Monitor Aide position effective March 12, 2023.
- 5) Appoint Jeanette Croft, who has successfully completed her 120 workday probationary period, as a permanent Floater Monitor Aide position effective April 18, 2023.
- 6) Appoint Patrick Valvo, who has successfully completed his 120 workday probationary period, as permanent Bus Driver effective March 24, 2023.
- 7) Approve the resignation, due to retirement of Ann Collura, Floater Monitor Aide, effective June 30, 2023.
- 8) Approve Jaunice Thompson to a 10-month Floater Monitor Aide position for 7.0 hours per day effective March 24, 2023.
- 9) Approve the resignation of Barb Valentine, Bus Driver, effective March 21, 2023.
- 10) Approve the unpaid leave for the following:

Eric Flitt	1.0 day	March 31, 2023
Mike O'Leary	1.0 day	February 15, 2023
Jaunice Thompson	4.5 days	March 23- March 29, 2023
- 11) Approve the request of Marissa Graci for an unpaid child rearing leave March 13, 2023 – April 7, 2023.



- 12) Approve Autumn Seely to a 10-month Floater Monitor Aide for 3.0 hours per day effective April 19, 2023. The probationary period will be April 19, 2023- January 2, 2024.
- 13) Correct the motion made and unanimously passed by the Board of Education on March 9, 2023 concerning the appointment of Bruce Stewart as a School Bus Driver to reflect the effective start date of March 10, 2023.
- 14) Approve the resignation, due to retirement of Mike Gajewski, Head Bus Driver, effective June 30, 2023.
- 15) Approve the following substitutes:

Ann Collura	Floater Monitor Aide	effective July 1, 2023
Reagan Walton	Certified Teacher	effective March 21, 2023
Olivia Kenny	Uncertified Teacher	effective April 19, 2023
Amy Rebmann	Food Service Helper	effective April 19, 2023
Autumn Seeley	Food Service Helper	effective April 19, 2023

All voted yes. Motion Carried

Recommendation from Superintendent to approve agenda items D.

Andrea Spengler made the motion, seconded by Merv Fry upon recommendation from Superintendent to approve the Other Items.

D) Other

- 1) Approve the following IEP Recommendations #6714,6773,7135,6397,6715,1320, 6590,6540,6597,9117,6655,6772,6954,6955,6713,6836,6306,1505,6732,1359,1450, 6341,6826,1521,1437,6712,6825,6341.
- 2) Approve the substitute bus driver rate of \$17.25 an hour, effective February 17, 2023.
- 3) Accept the following Bids for the Capital Improvement Project 2022.

MLP Plumbing & Mechanical, Inc.
Industrial Power & Lighting Corp.
Sicoli Construction Service Inc.
- 4) Approve the Corrective Action Plan.
- 5) The Board of Education of the Forestville Central School District, at a public meeting held on April 19, 2023, hereby adopts a resolution approving the 2023-24 tentative BOCES Administrative budget in the amount of \$3,729,872.



- 6) The Board of Education of the Forestville Central School District, at a public meeting held on April 19, 2023, hereby adopts a resolution to cast one vote per vacant seat in the annual election of members of the Board of Cooperative Educational Services, Second Supervisory District of Erie, Chautauqua, and Cattaraugus Counties. The five candidates are as follows:

Mr. Jeff Chase  
19 Maple Street, Conewango, NY 14726  
Pine Valley Central School District

Mr. Gregory Cole  
24 Babcock Street, Silver Creek, NY 14136  
Silver Creek Central School District

Mr. Thomas DeJoe  
14 Fay Street, Brocton, NY 14716  
Brocton Central School District

Mr. David Lowrey  
96 Sigman Lane, Elma, NY 14059  
Iroquois Central School District

Mrs. Christine Schnars  
20 Fairfield Avenue, Jamestown, NY 14701  
Jamestown Central School District

- 7) The Board of Education casts its vote in the annual election of officers and members of the CCSBA Executive Committee for the following four people:

Larry Lodestro-Frewsburg  
Teresa Guzman-Sherman  
Dr. Margaret Spence-Bemus Point  
Jeff Chase- Pine Valley

- 8) Approve the 2023-2024 initial AS-7 contract for services purchases from E2CC BOCES based on the 2023-2024 Commitment Statement.
- 9) Authorize the Superintendent entering into an agreement with ALPS Elevator Inspection Services, Inc. for the 2023-2024 school year in the amount of \$460.00.
- 10) Approve the Erie 2- Chautauqua- Cattaraugus BOCES joint bidding resolution for 2022- 2023.

**WHEREAS**, It is the plan of a number of public school districts in Erie-2 Chautauqua-Cattaraugus County BOCES, New York, to bid jointly those items indicated on the attachment,



**WHEREAS**, The Forestville Central School District is desirous of participating with other school districts in Erie-2Chautauqua-Cattaraugus County BOCES in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, and,

**WHEREAS**, The Forestville Central School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon; therefore,

**BE IT RESOLVED**, That the Board of Education of the Forestville Central School District hereby appoints Karen Drummond, BOCES and a committee chosen by her to represent it in all matters related to the above, and,

**BE IT FURTHER RESOLVED**, That the Forestville Central School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

**BE IT FURTHER RESOLVED**, That the Forestville Central School Board of Education agrees to assume its equitable share of the costs of the cooperative bidding and,

**BE IT FURTHER RESOLVED**, That the Forestville Central School Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with successful bidder(s).

11) Approve the following donation:

Hanover Chamber of Commerce/Dave's Outlet Store      Hand Sanitizer

12) Approve the proposed 2023-24 Forestville Central School budget in the amount of \$13,643,847.

13) Approve the 2023-24 Property Tax Report Card to be submitted to New York State.

All voted yes. Motion Carried

**Additional Other Items:**

Michelle Merritt made the motion, seconded by Derek Case to approve the following resolution.



- 1) Appoint Matt Ellis to a 10-month part time Bus Driver position for 4.0 hours per day effective February 9, 2023. The probationary period will be for a period of 120 workdays beginning on February 9, 2023- October 5, 2023.

All voted yes, Lindsey Ellis Abstained. Motion Carried.

Merv Fry made the motion, seconded by Derek Case to approve the following resolution.

- 2) Approve the following resolution:

**A RESOLUTION, DATED APRIL 19, 2023, OF THE BOARD OF EDUCATION OF THE FORESTVILLE CENTRAL SCHOOL DISTRICT, CATTARAUGUS AND CHAUTAUQUA COUNTIES, NEW YORK (THE "DISTRICT") DECLARING THE DISTRICT'S PROPOSED CAPITAL OUTLAY PROJECT (INVOLVING MODEST UPGRADES AND IMPROVEMENTS AT THE DISTRICT'S HIGH SCHOOL) TO BE A TYPE II ACTION UNDER SEQRA, AND AUTHORIZING AND DIRECTING THE INCLUSION OF FUNDING FOR SUCH PROJECT IN THE DISTRICT'S PROPOSED 2023-2024 BUDGET.**

WHEREAS, the Forestville Central School District, Cattaraugus and Chautauqua Counties, New York (the "District"), after consultation by District officials with the District's retained architectural firm, Young + Wright Architectural ("YWA"), has resolved that the District should propose to undertake, during the District's pending (2023-2024) fiscal year, a capital outlay project involving modest upgrades and improvements at the District's High School, such work being anticipated to include, but not necessarily to be limited to, the removal of and replacement of lockers and flooring, to be consistent with similar materials to match new additions, as well as all associated work (the "Project"); and

WHEREAS, the estimated maximum cost of the Project (inclusive of all preliminary and incidental costs) has been determined by YWA to be \$100,000; and

WHEREAS, the District is proposing that the Project be financed by the application of \$100,000 of funds to be earmarked for such purpose as a "Transfer to Capital Fund" in the District's pending (i.e., 2023-2024) budget, with the work on the Project being anticipated to occur (and be completed) during the 2023-2024 fiscal year of the District; and

WHEREAS, the District wishes to reserve the right to expand, contract or modify the scope of the Project in light of the level of future bids received, with the understanding that the estimated maximum cost of the Project will not exceed \$100,000; and

WHEREAS, in accordance with State Education Department guidance and policy, the District/Board of Education is the appropriate agency to be the lead agency to undertake Project review under the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, Section 617.5 of the SEQRA regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include



“maintenance or repair involving no substantial changes in an existing structure or facility” and “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site...;” and

WHEREAS, the Project constitutes such maintenance, repair, or in-kind, same-site replacement, rehabilitation, or reconstruction activities; and

WHEREAS, under the terms of the 2017 Memorandum of Understanding (a/k/a Letter of Resolution or “MOU”) between the State Office of Parks, Recreation and Historic Preservation (“OPRHP”) (a/k/a State Historic Preservation Office or “SHPO”) and SED, and the terms of MOU’s exemption form, a project is exempt from SHPO review if, among other possible reasons, a building is 50 years old or older but has previously been evaluated by SHPO and found not to meet the criteria for inclusion in the State and National Registers of Historic Places (the “Registers”); and

WHEREAS, as indicated in its Cultural Resource Information System (“CRIS”), SHPO has determined, in 2016, that the High School building is “not eligible” for listing on the Registers because it does not meet the criteria for inclusion in the Registers; and

WHEREAS, although the High School building is “not eligible” for listing on the Registers, and although it is determined that the proposed work is exempt from review by SHPO (given that it has no anticipated impacts on historic and archeological resources under the terms of the MOU), YWA may nonetheless submit information on the proposed work to SHPO for confirmation;

NOW THEREFORE, BE IT RESOLVED, that it is the final determination of the District’s Board of Education that the proposed Project is a Type II action, that is not subject to review under SEQRA, and that the proposed Project will not result in a significant adverse impact on the environment; and be it further

RESOLVED, that the proposed Project shall be included as a “Transfer to Capital Fund” line item (not exceeding \$100,000 in amount) in the District’s proposed budget for the 2023-2024 fiscal year (with appropriate additional notification to District voters regarding the anticipated details of the work to be given in connection with the District’s regular budget approval process), so that such Project may be initiated and completed (assuming voter approval of the District’s proposed budget) during the District’s 2023-2024 fiscal year; and be it further

RESOLVED, that this resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

AYES: Derek Case, Amy Drozdziel, Michelle Merritt, Lindsey Ellis, Andrea Spengler, Mervin Fry.

NOES:

ABSENT: Jamie Hebner

### **Adjournment**

Lindsey Ellis made the motion, seconded by Andrea Spengler to adjourn the meeting a



6:52 pm.

All voted yes

**Correspondence/Information**